



## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 389, TRENTON, NEW JERSEY 08625-0389

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
302 Lanza Ave,  
Garfield NJ 07026

December 6, 2023

Re: PC-509-1222-PIE  
Municipal Building  
building alterations  
Township of West Windsor

Dear Sinisha Spasovski:

The Wage and Hour Division and Contract Compliance conducted an inspection of your firm. It has been determined you are in violation of Title 34 which provides that any person who violates any provision of the New Jersey Wage and Hour Law or regulations may be prosecuted, fined, and/or penalized. In addition, the Commissioner of Labor and Workforce Development has the authority to assess administrative fees based on the amount of back wages, liquidated damages, and misclassification penalty assessed. As a result of our inspection, you may be liable for a Penalty or both a Penalty and Administrative Fee.

Under the provisions of N.J.S.A. 34:11-4.1, an employer is any individual, partnership, association, joint stock company, trust, corporation, the administrator or executor of the estate of a deceased individual, or the receiver, trustee, or successor of any of the same, employing any person in this State. For the purposes of this act, the officers of a corporation and any agents having the management of such corporation shall be deemed to be the employers of the employees of the corporation.

**Total Monies Due Employees:** *These monies are due directly to Employees.*

**Back Wages:** If back wages are assessed, the gross back wages due amount is listed on the attached Monies Due Employees Form. Gross back wages **are** subject to tax deductions.

**Liquidated Damages:** If liquidated damages are assessed, the amount is listed on the attached Monies Due Employees Form. Liquidated Damages cannot exceed 200% of gross back wages due and are **not** subject to tax deductions.

**Misclassification Penalty:** Pursuant to N.J.S.A. 34:1A-1.18, a misclassification penalty is assessed for each worker not properly classified as an employee. If a misclassification penalty is assessed, the amount is listed on the attached Monies Due Employees Form. The penalty is based up to 5% of the misclassified worker's gross back wages for the past 12 months and is **not** subject to tax deductions.

**Administrative Fee:** If back wages, liquidated damages or misclassification penalty are assessed, an administrative fee is due. The fee is equal to a percentage of total monies due employees and is based on your history of violations: 10% for the first violation, 18% for the second violation, and 25% for the third and subsequent violations.

**Penalty:** The attached Assessment Form provides a brief explanation of each violation, the section of law or regulation violated, and the penalty amount which has been assessed.

**Respond to this Notice within 15 Days of the above Date:**

1. If you are not contesting this assessment, complete the bottom section of the Assessment Form and submit payment within 15 days of the above date.
2. If you are contesting any portion of this assessment, you must submit a written request for a telephone conference. Complete the bottom section of the Assessment Form and return within 15 days of the above date. A Division Representative will contact you by telephone to hold an informal conference to discuss your case. If your case cannot be resolved over the telephone, we will schedule you for a hearing in Trenton and send you written notification regarding your hearing.

If you have questions contact this office Monday to Friday, 8:30 am to 4:30 pm.

Sincerely,

William Kiss, Section Chief  
Public Contracts Section  
201-618-4541

**Assessment Form**

Case No. PC-509-1222-PIE

Pal-Pro Builders, LLC

12/6/2023

Violation of New Jersey Statutes Annotated (N.J.S.A.) and/or New Jersey Administrative Code (N.J.A.C.):

<b>Violation</b>	<b>Citation No.</b>	<b>Penalty</b>
Records - Earned Sick Leave	34:11D-6	\$1,750.00 (7 ee's x 250)
Unpaid Wages / Late Payment	34:11-4.2	\$1,750.00 (7 ee's x 250)
Failure to Pay Prevailing Wage	34:11-56.27	\$3,500.00 (7 ee's x 500)
Records - Inaccurate Certified Payroll	34:11-56.29 / 12:60-2.1	\$3,500.00 (7 ee's x 500)

**Assessments:**

Total Monies due Employees		\$3,040.71
Back Wages	\$3,040.71	
Liquidated Damages	\$0.00	
Misclassification Penalty	\$0.00	
Administrative Fee (18% of Total Monies)		\$547.33
Penalty		\$10,500.00

**Instructions**

1. **Payment of Total Monies due Employees:** Pay employees directly. For gross back wages due, provide employees with a statement of deductions. Any withholdings should be remitted to the proper taxing agencies. Liquidated Damages and Misclassification Penalty are not subject to tax deductions. Submit copies of all payments to employee (cancelled checks) and corresponding statement of deductions to this office as proof of payment.

If a former employee's check is returned to you as undeliverable, forward the returned check and statement of deductions to the Wage and Hour Division and Contract Compliance to be held in trust for that employee. Include case number on check.

2. **Payment of Administrative Fee and/or Penalty:** Make check payable to the Commissioner of Labor and Workforce Development. Include case number on check.
3. **Check the appropriate box below:** Mail completed forms, cancelled employee checks, corresponding statement of deductions, and payment to:

Wage and Hour Division and Contract Compliance  
PO Box 389  
Trenton, NJ 08625-0389  
Fax (609) 695-1174

- I am submitting payment for the Administrative Fee and/or Penalty. If any monies are due employees, I have paid employees directly as per the above instructions. I am submitting copies of the cancelled employee checks and corresponding statement of deductions as proof of payment. Any withholdings have been remitted to the proper taxing agencies.
- I am contesting the above Assessments and I am requesting a telephone conference to discuss my case because (explain briefly):

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_





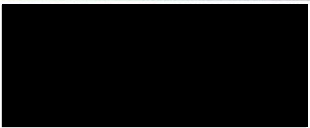



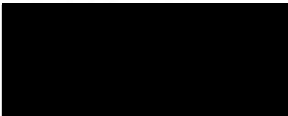
**Monies Due Employees Form**

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
302 Lanza Ave,  
Garfield NJ 07026

Case No.: PC-509-1222-PIE  
12/6/2023

If any employee's personal information is missing or incorrect, please provide missing information and/or make the necessary corrections. If the last four digits of the SSN is missing or incorrect, provide the entire SSN.

**Pay employees directly.** For gross back wages due, provide employees with a statement of deductions. Any withholdings should be remitted to the proper taxing agencies. Liquidated Damages and Misclassification Penalty are not subject to tax deductions. Submit copies of all payments to employee (cancelled checks) and corresponding statement of deductions to this office as proof of payment.

Employee Name and Mailing Address	SSN	Monies Due Employee
1.  Employee No. 518305	XXX-XX-	Gross Back Wages: \$399.84 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$399.84</b>
2.  Employee No. 518303	XXX-XX-	Gross Back Wages: \$560.10 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$560.10</b>
3.  Employee No. 518307	XXX-XX-	Gross Back Wages: \$274.40 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$274.40</b>
4.  Employee No. 518306	XXX-XX-	Gross Back Wages: \$611.37 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$611.37</b>
5.  Employee No. 518308	XXX-XX-	Gross Back Wages: \$313.60 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$313.60</b>
6.  Employee No. 518304	XXX-XX-	Gross Back Wages: \$487.56 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$487.56</b>
9.  Employee No. 518310	XXX-XX-	Gross Back Wages: \$393.84 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$393.84</b>

**Total Gross Back Wages Due: \$3,040.71**

**Total Liquidated Damages Due: \$0.00**

**Total Misclass Penalty Due: \$0.00**

**Total Monies Due Employees: \$3,040.71**





## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 389, TRENTON, NEW JERSEY 08625-0389

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
302 Lanza Ave,  
Garfield NJ 07026

August 11, 2023

Re: PC-139-0423-PCS  
MAST Building 56 Renovation  
MAST Building 56 Renovation Window Restoration  
Monmouth County Vocational School District

Dear Sinisha Spasovski:

The Wage and Hour Division and Contract Compliance conducted an inspection of your firm. It has been determined you are in violation of Title 34 which provides that any person who violates any provision of the New Jersey Wage and Hour Law or regulations may be prosecuted, fined, and/or penalized. In addition, the Commissioner of Labor and Workforce Development has the authority to assess administrative fees based on the amount of back wages, liquidated damages, and misclassification penalty assessed. As a result of our inspection, you may be liable for a Penalty or both a Penalty and Administrative Fee.

Under the provisions of N.J.S.A. 34:11-4.1, an employer is any individual, partnership, association, joint stock company, trust, corporation, the administrator or executor of the estate of a deceased individual, or the receiver, trustee, or successor of any of the same, employing any person in this State. For the purposes of this act, the officers of a corporation and any agents having the management of such corporation shall be deemed to be the employers of the employees of the corporation.

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**Back Wages:** If back wages are assessed, the gross back wages due amount is listed on the attached Monies Due Employees Form. Gross back wages **are** subject to tax deductions.

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**Misclassification Penalty:** Pursuant to N.J.S.A. 34:1A-1.18, a misclassification penalty is assessed for each worker not properly classified as an employee. If a misclassification penalty is assessed, the amount is listed on the attached Monies Due Employees Form. The penalty is based up to 5% of the misclassified worker's gross back wages for the past 12 months and is **not** subject to tax deductions.

**Administrative Fee:** If back wages, liquidated damages or misclassification penalty are assessed, an administrative fee is due. The fee is equal to a percentage of total monies due employees and is based on your history of violations: 10% for the first violation, 18% for the second violation, and 25% for the third and subsequent violations.

**Penalty:** The attached Assessment Form provides a brief explanation of each violation, the section of law or regulation violated, and the penalty amount which has been assessed.

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2. If you are contesting any portion of this assessment, you must submit a written request for a telephone conference. Complete the bottom section of the Assessment Form and return within 15 days of the above date. A Division Representative will contact you by telephone to hold an informal conference to discuss your case. If your case cannot be resolved over the telephone, we will schedule you for a hearing in Trenton and send you written notification regarding your hearing.

If you have questions contact this office Monday to Friday, 8:30 am to 4:30 pm.

Sincerely,

William Kiss, Section Chief  
Public Contracts Section  
201-618-4541

Assessment Form

Case No. PC-139-0423-PCS

Pal-Pro Builders, LLC

8/11/2023

Violation of New Jersey Statutes Annotated (N.J.S.A.) and/or New Jersey Administrative Code (N.J.A.C.):

Violation	Citation No.	Penalty
Contracted Unregistered Subcontractor	34:11-56.51 / 12:62-2.1	\$1,000.00
Sub Contractor - F. Roman LLC		\$0.00

**Assessments:**

Total Monies due Employees	\$0.00
Back Wages	\$0.00
Liquidated Damages	\$0.00
Misclassification Penalty	\$0.00
Administrative Fee (0% of Total Monies)	\$0.00
Penalty	\$1,000.00

Instructions

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Wage and Hour Division and Contract Compliance  
PO Box 389  
Trenton, NJ 08625-0389  
Fax (609) 695-1174

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Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_





## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 389, TRENTON, NEW JERSEY 08625-0389

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
302 Lanza Ave,  
Garfield NJ 07026

April 11, 2023

Re: PC-514-1222-PIE  
Lincoln Elementary  
Additions/alterations to Elem. School  
Edison Township BOE

Dear Sinisha Spasovski:

The Wage and Hour Division and Contract Compliance conducted an inspection of your firm. It has been determined you are in violation of Title 34 which provides that any person who violates any provision of the New Jersey Wage and Hour Law or regulations may be prosecuted, fined, and/or penalized. In addition, the Commissioner of Labor and Workforce Development has the authority to assess administrative fees based on the amount of back wages, liquidated damages, and misclassification penalty assessed. As a result of our inspection, you may be liable for a Penalty or both a Penalty and Administrative Fee.

Under the provisions of N.J.S.A. 34:11-4.1, an employer is any individual, partnership, association, joint stock company, trust, corporation, the administrator or executor of the estate of a deceased individual, or the receiver, trustee, or successor of any of the same, employing any person in this State. For the purposes of this act, the officers of a corporation and any agents having the management of such corporation shall be deemed to be the employers of the employees of the corporation.

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If you have questions contact this office Monday to Friday, 8:30 am to 4:30 pm.

Sincerely,

Toni Longo, Assistant Director  
Division of Wage and Hour Compliance  
609-292-3360



**Assessment Form**

Case No. PC-514-1222-PIE

Pal-Pro Builders, LLC

4/11/2023

Violation of New Jersey Statutes Annotated (N.J.S.A.) and/or New Jersey Administrative Code (N.J.A.C.):

<b>Violation</b>	<b>Citation No.</b>	<b>Penalty</b>
Unpaid Wages / Late Payment	34:11-4.2	\$250.00 (1EE)
Failure to Pay Prevailing Wage	34:11-56.27	\$1,500.00 (1EE)
Records - Inaccurate Certified Payroll	34:11-56.29 / 12:60-2.1	\$1,000.00 (Violation)

**Assessments:**

Total Monies due Employees	\$1,412.64
Back Wages	\$1,412.64
Liquidated Damages	\$0.00
Misclassification Penalty	\$0.00
Administrative Fee (18% of Total Monies)	\$254.28
Penalty	\$2,750.00

**Instructions**

1. **Payment of Total Monies due Employees:** Pay employees directly. For gross back wages due, provide employees with a statement of deductions. Any withholdings should be remitted to the proper taxing agencies. Liquidated Damages and Misclassification Penalty are not subject to tax deductions. Submit copies of all payments to employee (cancelled checks) and corresponding statement of deductions to this office as proof of payment.

If a former employee's check is returned to you as undeliverable, forward the returned check and statement of deductions to the Wage and Hour Division and Contract Compliance to be held in trust for that employee. Include case number on check.

2. **Payment of Administrative Fee and/or Penalty:** Make check payable to the Commissioner of Labor and Workforce Development. Include case number on check.
3. **Check the appropriate box below:** Mail completed forms, cancelled employee checks, corresponding statement of deductions, and payment to:

Wage and Hour Division and Contract Compliance  
PO Box 389  
Trenton, NJ 08625-0389  
Fax (609) 695-1174

- I am submitting payment for the Administrative Fee and/or Penalty. If any monies are due employees, I have paid employees directly as per the above instructions. I am submitting copies of the cancelled employee checks and corresponding statement of deductions as proof of payment. Any withholdings have been remitted to the proper taxing agencies.
- I am contesting the above Assessments and I am requesting a telephone conference to discuss my case because (explain briefly):

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_


**Monies Due Employees Form**

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
302 Lanza Ave,  
Garfield NJ 07026

Case No.: PC-514-1222-PIE  
4/11/2023

If any employee's personal information is missing or incorrect, please provide missing information and/or make the necessary corrections. If the last four digits of the SSN is missing or incorrect, provide the entire SSN.

**Pay employees directly.** For gross back wages due, provide employees with a statement of deductions. Any withholdings should be remitted to the proper taxing agencies. Liquidated Damages and Misclassification Penalty are not subject to tax deductions. Submit copies of all payments to employee (cancelled checks) and corresponding statement of deductions to this office as proof of payment.

Employee Name and Mailing Address	SSN	Monies Due Employee
1.  Employee No. 518349	XXX-XX-	Gross Back Wages: \$1,412.64 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$1,412.64</b>

**Total Gross Back Wages Due: \$1,412.64**

**Total Liquidated Damages Due: \$0.00**

**Total Misclass Penalty Due: \$0.00**

**Total Monies Due Employees: \$1,412.64**





## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 389, TRENTON, NEW JERSEY 08625-0389

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
302 Lanza Ave,  
Garfield NJ 07026

December 6, 2023

Re: PC-515-1222-PIE  
Bldg 216 - phase 2  
Renovation of Bldg 216  
The County of Middlesex

Dear Sinisha Spasovski:

The Wage and Hour Division and Contract Compliance conducted an inspection of your firm. It has been determined you are in violation of Title 34 which provides that any person who violates any provision of the New Jersey Wage and Hour Law or regulations may be prosecuted, fined, and/or penalized. In addition, the Commissioner of Labor and Workforce Development has the authority to assess administrative fees based on the amount of back wages, liquidated damages, and misclassification penalty assessed. As a result of our inspection, you may be liable for a Penalty or both a Penalty and Administrative Fee.

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Sincerely,

William Kiss, Section Chief  
Public Contracts Section  
201-618-4541



**Assessment Form**

Case No. PC-515-1222-PIE

Pal-Pro Builders, LLC

12/6/2023

Violation of New Jersey Statutes Annotated (N.J.S.A.) and/or New Jersey Administrative Code (N.J.A.C.):

Violation	Citation No.	Penalty
Unpaid Wages / Late Payment	34:11-4.2	\$6,000.00 (12 ee's x 500)
Failure to Pay Prevailing Wage	34:11-56.27	\$12,000.00 (12 ee's x 1000)
Records - Inaccurate Certified Payroll	34:11-56.29 / 12:60-2.1	\$12,000.00 (12 ee's x 1000)

**Assessments:**

Total Monies due Employees	\$10,925.08
Back Wages	\$10,925.08
Liquidated Damages	\$0.00
Misclassification Penalty	\$0.00
Administrative Fee (25% of Total Monies)	\$2,731.27
Penalty	\$30,000.00

**Instructions**

- 1. Payment of Total Monies due Employees:** Pay employees directly. For gross back wages due, provide employees with a statement of deductions. Any withholdings should be remitted to the proper taxing agencies. Liquidated Damages and Misclassification Penalty are not subject to tax deductions. Submit copies of all payments to employee (cancelled checks) and corresponding statement of deductions to this office as proof of payment.

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- I am contesting the above Assessments and I am requesting a telephone conference to discuss my case because (explain briefly):

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_

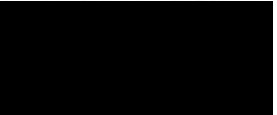




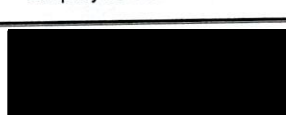
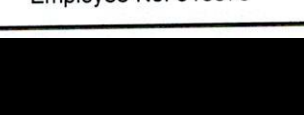
**Monies Due Employees Form**

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
302 Lanza Ave,  
Garfield NJ 07026

Case No.: PC-515-1222-PIE  
12/6/2023

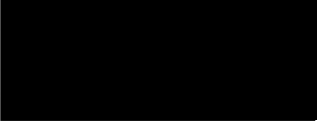
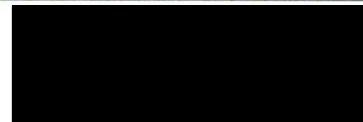
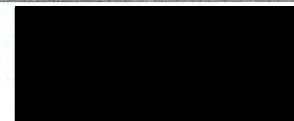


If any employee's personal information is missing or incorrect, please provide missing information and/or make the necessary corrections. If the last four digits of the SSN is missing or incorrect, provide the entire SSN.

**Pay employees directly.** For gross back wages due, provide employees with a statement of deductions. Any withholdings should be remitted to the proper taxing agencies. Liquidated Damages and Misclassification Penalty are not subject to tax deductions. Submit copies of all payments to employee (cancelled checks) and corresponding statement of deductions to this office as proof of payment.

Employee Name and Mailing Address	SSN	Monies Due Employee
1.  Employee No. 518359	XXX-XX-	Gross Back Wages: \$2,640.40 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$2,640.40</b>
2.  Employee No. 518370	XXX-XX-	Gross Back Wages: \$48.10 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$48.10</b>
3.  Employee No. 518361	XXX-XX-	Gross Back Wages: \$1,290.96 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$1,290.96</b>
4.  Employee No. 518356	XXX-XX-	Gross Back Wages: \$499.20 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$499.20</b>
5.  Employee No. 518358	XXX-XX-	Gross Back Wages: \$1,198.96 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$1,198.96</b>
6.  Employee No. 518373	XXX-XX-	Gross Back Wages: \$1,621.20 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$1,621.20</b>
7.  Employee No. 518355	XXX-XX-	Gross Back Wages: \$499.20 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$499.20</b>

Sinisha Spasovski, President and Individually, and  
 Pal-Pro Builders, LLC

Case No. PC-515-1222-PIE  
 12/6/2023

Employee Name and Mailing Address	SSN	Monies Due Employee
8.  Employee No. 518369	XXX-XX-	Gross Back Wages: \$1,340.00 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$1,340.00</b>
9.  Employee No. 518353	XXX-XX-	Gross Back Wages: \$600.96 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$600.96</b>
10.  Employee No. 518367	XXX-XX-	Gross Back Wages: \$670.00 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$670.00</b>
12.  Employee No. 518365	XXX-XX-	Gross Back Wages: \$48.10 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$48.10</b>
13.  Employee No. 518354	XXX-XX-	Gross Back Wages: \$468.00 Liquidated Damages: \$0.00 Misclass Penalty: \$0.00 <b>Total Monies Due: \$468.00</b>

**Total Gross Back Wages Due: \$10,925.08**

**Total Liquidated Damages Due: \$0.00**

**Total Misclass Penalty Due: \$0.00**

**Total Monies Due Employees: \$10,925.08**





## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 389, TRENTON, NEW JERSEY 08625-0389

Sinisha Spasovski, President and Individually, and  
Pal-Pro Builders, LLC  
40 Vreeland Ave Suite 105  
Totowa NJ 07512

April 17, 2024

Re: PC-105-0324-PCS  
Concrete Pumping  
Concrete Pumping  
Maplewood Township Board of Education

Dear Sinisha Spasovski:

The Wage and Hour Division and Contract Compliance conducted an inspection of your firm. It has been determined you are in violation of Title 34 which provides that any person who violates any provision of the New Jersey Wage and Hour Law or regulations may be prosecuted, fined, and/or penalized. In addition, the Commissioner of Labor and Workforce Development has the authority to assess administrative fees based on the amount of back wages, liquidated damages, and misclassification penalty assessed. As a result of our inspection, you may be liable for a Penalty or both a Penalty and Administrative Fee.

Under the provisions of N.J.S.A. 34:11-4.1, an employer is any individual, partnership, association, joint stock company, trust, corporation, the administrator or executor of the estate of a deceased individual, or the receiver, trustee, or successor of any of the same, employing any person in this State. For the purposes of this act, the officers of a corporation and any agents having the management of such corporation shall be deemed to be the employers of the employees of the corporation.

**Total Monies Due Employees:** *These monies are due directly to Employees.*

**Back Wages:** If back wages are assessed, the gross back wages due amount is listed on the attached Monies Due Employees Form. Gross back wages **are** subject to tax deductions.

**Liquidated Damages:** If liquidated damages are assessed, the amount is listed on the attached Monies Due Employees Form. Liquidated Damages cannot exceed 200% of gross back wages due and are **not** subject to tax deductions.

**Misclassification Penalty:** Pursuant to N.J.S.A. 34:1A-1.18, a misclassification penalty is assessed for each worker not properly classified as an employee. If a misclassification penalty is assessed, the amount is listed on the attached Monies Due Employees Form. The penalty is based up to 5% of the misclassified worker's gross back wages for the past 12 months and is **not** subject to tax deductions.

**Administrative Fee:** If back wages, liquidated damages or misclassification penalty are assessed, an administrative fee is due. The fee is equal to a percentage of total monies due employees and is based on your history of violations: 10% for the first violation, 18% for the second violation, and 25% for the third and subsequent violations.

**Penalty:** The attached Assessment Form provides a brief explanation of each violation, the section of law or regulation violated, and the penalty amount which has been assessed.

**Respond to this Notice within 15 Days of the above Date:**

1. If you are not contesting this assessment, complete the bottom section of the Assessment Form and submit payment within 15 days of the above date.
2. If you are contesting any portion of this assessment, you must submit a written request for a telephone conference. Complete the bottom section of the Assessment Form and return within 15 days of the above date. A Division Representative will contact you by telephone to hold an informal conference to discuss your case. If your case cannot be resolved over the telephone, we will schedule you for a hearing in Trenton and send you written notification regarding your hearing.

If you have questions contact this office Monday to Friday, 8:30 am to 4:30 pm.

Sincerely,

William Kiss, Section Chief  
Public Contracts Section  
201-618-4541

**Assessment Form**

Case No. PC-105-0324-PCS

Pal-Pro Builders, LLC

4/17/2024

Violation of New Jersey Statutes Annotated (N.J.S.A.) and/or New Jersey Administrative Code (N.J.A.C.):

<b>Violation</b>	<b>Citation No.</b>	<b>Penalty</b>
Contracted Unregistered Subcontractor	34:11-56.51 / 12:62-2.1	\$2,500.00
Hired Concrete Systems Plumbing		\$0.00

**Assessments:**

Total Monies due Employees		\$0.00
Back Wages	\$0.00	
Liquidated Damages	\$0.00	
Misclassification Penalty	\$0.00	
Administrative Fee (0% of Total Monies)		\$0.00
Penalty		\$2,500.00

**Instructions**

1. **Payment of Total Monies due Employees:** Pay employees directly. For gross back wages due, provide employees with a statement of deductions. Any withholdings should be remitted to the proper taxing agencies. Liquidated Damages and Misclassification Penalty are not subject to tax deductions. Submit copies of all payments to employee (cancelled checks) and corresponding statement of deductions to this office as proof of payment.

If a former employee's check is returned to you as undeliverable, forward the returned check and statement of deductions to the Wage and Hour Division and Contract Compliance to be held in trust for that employee. Include case number on check.

2. **Payment of Administrative Fee and/or Penalty:** Make check payable to the Commissioner of Labor and Workforce Development. Include case number on check.
3. **Check the appropriate box below:** Mail completed forms, cancelled employee checks, corresponding statement of deductions, and payment to:

Wage and Hour Division and Contract Compliance  
PO Box 389  
Trenton, NJ 08625-0389  
Fax (609) 695-1174

- I am submitting payment for the Administrative Fee and/or Penalty. If any monies are due employees, I have paid employees directly as per the above instructions. I am submitting copies of the cancelled employee checks and corresponding statement of deductions as proof of payment. Any withholdings have been remitted to the proper taxing agencies.
- I am contesting the above Assessments and I am requesting a telephone conference to discuss my case because (explain briefly):

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_



# State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
PO BOX 389  
TRENTON, NEW JERSEY 08625-0389

OPRA Request Case #:PC-148-0619-KIS

December 11, 2024

### Employer Details:

Pal-Pro Builders, LLC  
40 Vreeland Ave Suite 105  
Totowa NJ 07512

### Citations

Violation(s) of New Jersey Statutes Annotated (N.J.S.A.) and/or New Jersey Administrative Code (N.J.A.C):

Violation	Citation No.	Final Penalty
Unpaid Wages / Late Payment	34:11-4.2	300.00
Failure to Pay Prevailing Wage	34:11-56.27	750.00

### Final Wages, Fees and Penalty

Final Wages Assessed:	864.18
Final Fees Assessed:	86.42
Final Penalty Assessed:	1,050.00

### Claimants

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

